

North Cadbury & Yarlington Parish Council

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“Draft” Minutes of Parish Council Meeting
held on Wednesday 24th May 2023 in North Cadbury Village Hall
Following the North Cadbury Annual Parish Meeting and Ordinary Parish Council Meeting
commencing at 7.00pm.

Councillors Present:

Diane Rickers (Chairman)

John Counsell

Nerissa Northover

Maria Viney

John Rundle (Vice-Chairman)

Andy Keys-Toyer

Alan Rickers

In Attendance: Somerset Councillor Henry Hobhouse, the Clerk and twenty members of the public.

Public Session

No further comments

Reports from Somerset Council

Nothing further to report.

23/75. Apologies for Absence and to consider the reasons given.

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given.

RESOLVED: Apologies were received and accepted from Cllr Nick Garrett.

23/76. Declarations of Interest.

Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authority (Model Code of Conduct) adopted 11th May 2022.
(NB this does not preclude any later declarations).

RESOLVED: None declared.

23/77. Minutes.

To approve the Minutes of the Parish Council meeting held on 26th April 2023.

RESOLVED: The minutes were confirmed as a true record and signed by the Chairman.

23/78. Recent Flash Flooding Event.

Parish reports on their experiences/outstanding concerns and to discuss the possibility of putting in place an early warning system between parishes along the river Cam.

Following on from the reports given at the Annual Parish meeting, residents and councillors discussed at length their experiences, concerns and possible plans of action following the flood event on 9th May 2023 with Cllr Hobhouse. Cllr Hobhouse advised that he could help with anything relating to individual defences for houses. A resident from the River Cam Monitoring Group, suggested that the Yeovil Rivers Community Trust would be willing to work with communities on anything to do with rivers and flooding and, as a charity, would be able to apply for grant funding; they could also be invited to talk to residents.

RESOLVED: Proposed Actions as follows:

- a. Create a page on the Parish Website with links to help and support from appropriate organisations.

- b. Create a page for each village for residents to upload photographs and verbal reports in order to collect evidence/information to help prevent future events.
- c. Each village to set up a Flood sub-committee led by the Chairman for Galhampton, Cllr Rundle for North Cadbury and Cllr Viney for Yarlington.
- d. To develop an Emergency Plan with all contact no.s for upstream and downstream by working with the Somerset Council Flood Officers and parish clerks from adjoining affected parishes.
- e. Contact Queen Camel PC to discuss how they produced their Parish Strategic Flood Risk Assessment/Plan.

23/79. Planning.

a. Somerset Council Decisions.

- i. **PA 23/00916/HOU.** Single storey extension at 8 The Courtyard, Cary Road, North Cadbury, BA22 7DJ – **WITHDRAWN.**
- ii. **PA 23/00555/S73A .** S73A Application to remove Condition 03 (occupancy restriction) to allow the dwelling to be occupied as an unrestricted C3 dwelling relating to planning consent 820789 (dated 24/09/1982); **OUTLINE:** The erection of a dwellinghouse on land at Manor Farm, Yarlington, BA9 8DG – **APPROVED.**
- iii. **PA 21/03103/FUL.** Change of use of Yarlington Lodge (Grade II Listed), Coach House, and Gardener's Cottage and associated grounds from residential uses (C3) to short-stay holiday accommodation (sui generis); associated alterations, extensions, demolition and erection of new buildings; associated landscaping and phosphorous mitigation scheme at Yarlington Lodge, Lodge Hill Yarlington, BA9 8DJ– **APPROVED.**

23/80. Finance.

a. To authorise the Clerk to carry out money transfers between the Council's Lloyds Business Bank Instant and Treasurers Accounts for FY 2023/24.

RESOLVED: Approved unanimously.

b. **Balance of the Councils Bank Account & Bank reconciliation.**

To report on Council's Bank Account.

RESOLVED: The Clerk previously circulated the PC Accounts which were received and approved.

c. **Accounts for payment:**

To review and approve a schedule of items of expenditure:

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| i. Signs Made Here – circular walks signage | £96.00 |
| ii. Moderamen Internal Auditor Fee | £70.00 |
| iii. Clerk's Expenses & Allowances | £62.14 |
| iv. SALC Engaging more effectively with young people training | £30.00 |

RESOLVED: Items of expenditure approved unanimously.

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| v. Parish Strimmer = Bulldog grass hook/scythe | £26.66 |
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RESOLVED: Awaiting advice from insurers, deferred to next meeting.

23/81. Annual Receipts and Payments and Internal Auditor Report 2022/23.

To agree the Annual Receipts and Payments Accounts and receive the Annual Internal Audit report.

RESOLVED: The Annual Receipts and Payments Accounts were approved. The Annual Internal Report, carried out by Mr S Pritchard, was received with observations noted and recommendations agreed.

23/82. Section 1 – Annual Governance Statement 2022/23.

To consider and approve Section 1 of the Annual Governance and Accountability Return (AGAR) 2022/23.

RESOLVED: The Annual Governance Statement was considered and approved.

23/83. Section 2 – Accounting Statements 2022/23.

To consider and approve AGAR Section 2.

RESOLVED: The Annual Governance Statement was considered and approved.

23/84. Signing of the Annual Governance and Accounting Statements 2022/23.

Following approval, Chairman and Clerk to sign the Annual Governance Statement and Chairman to sign the Accounting Statements for 2022/23.

RESOLVED: Following approval at items 23/82 and 23/83 the Chairman and Clerk signed the respective Governance and Accounting Statements.

23/85. To set the commencement date for the Exercise of Public Rights 2022/23.

Responsible Financial Officer (RFO) to set the date and publish the details of the arrangements for the exercise of public rights.

RESOLVED: The Clerk, as RFO, set the date for the exercise of public rights to commence on 5th June 2023 and end on 14th July 2023, which would be published on the parish website.

23/86. Certificate of Exemption from a Limited Assurance Review 2022/23.

To consider if the Council meets the qualifying criteria to certify itself as exempt from a limited assurance review under section 9 of the Local Audit (Smaller Authorities) Regulations 2015 and completion of the Certificate of Exemption by the Chairman and RFO.

RESOLVED: The PC confirmed that the statements applied and that neither income or expenditure exceeded £25,000. The Certificate of Exemption was signed by the Clerk and Chairman.

The following non-essential items were deferred until the next meeting in accordance with Standing Orders item 3.x. "A meeting shall not exceed a period of (2) hours".

23/87. Highways and Rights of Way (RoW) Report.

PC Representatives to provide progress reports.

23/88. North Cadbury and Yarlington Neighbourhood Plan.

Update from the NP Monitoring Group.

23/89. Local Community Networks LCNs)

Update and to nominate a Parish Councillor to attend the Wincanton Area LCN Board on Thursday 22nd June, 7pm at Queen Camel Village Hall, BA22 7NF.

23/90. Items for Report and Future Business.

- a. Report from Cllr Counsell on the meeting held on 26th April 2023 to discuss A359 Traffic Issues with the five affected villages.
- b. Report from Cllr Keys-Toyer on SALC Training event "How Councils can more effectively engage with young people".

Next meeting: to be held on 28th June 2023 in Galhampton Village Hall.

The meeting closed at 9.30pm.

Signed

Dated

Chairman