

North Cadbury & Yarlington Parish Council

Clerk: Mrs Rebecca Carter, Portman House, North Barrow, Somerset, BA22 7LZ

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“Draft” Minutes of Parish Council (PC) Meeting

held on Wednesday 26th November 2025 in

The Reading Room, North Cadbury, commencing at 7.00pm

Councillors Present:

Nick Garrett (Chairman)

Caroline Bowen

Andy Keys-Toyer

Clare Leavold

John Rundle

Maria Viney

John Whitehead (Vice-Chairman)

Chris Jose

Cameron Knee

Nerissa Northover

Richard Rundle

In Attendance: Somerset Councillor Henry Hobhouse, the Clerk and six members of the public (MOP).

❖ **Public Question and Comments:** MoP asked for updates on matters discussed at previous meetings:

- Drains – blocked or hidden drains should be reported to Somerset Council (SC) via the following link [Drains and gullies](#)
- Streaming/recording PC meetings – to be considered as part of the review of PC communication methods.
- Avon and Somerset Police (ASC) – In the first instance MoP should report any incident to the police by calling 101 for non-emergency enquiries. The PC would contact the Police and Crime Commissioner for ASC if/when it receives further reports of anti-social behaviour/crimes and a representative of ASC would be requested to attend the PC meeting at which the issues were on the agenda for discussion.

❖ **Report from The Newt and Emily Estate:** The Chairman read out the following report on behalf of Zoe Young, Community Liaison Officer:

“We received planning permission for The Farmyard extension at Shatwell Yard, Yarlington and have begun enabling actions with the main works starting in March 2026. Confirmation that drainage work has been carried out at The Farmyard and that the foul smell reported at the last meeting has now been resolved.”

❖ **Wessex Internet:**

Ben Heath, Regional Engagement Manager, was present to discuss the design proposals in place to connect approx. 200 houses in North Cadbury to full fibre broadband in autumn 2026. Full installation plans should be complete and submitted in Q1/26 with install in Q2/3/2026. Whereas before this install would be based on buy-in from prospective customers, owing to new funding this will happen without requiring specific customer buy-in. One community space in the village can have access for a minimal rent of approx. £1.50 a month. This community space is normally expected to be village hall, but a prime location can be determined by the PC. Further updates and events would be advertised through the PC newsletter and website. Residents can register their interest and be kept up to date with their progress via the following link [Wessex Internet | Order](#)

❖ **Reports from Somerset Council:** Councillor Henry Hobhouse reported as follows:

- Castle Cary Railway Station – would be closed between Monday 8th and Sunday 14th December 2025; track drainage is being replaced next to Somerton Tunnel to help alleviate the risk of flooding on the line between Castle Cary and Taunton. Bus services would be in place.
 - A copy of Flood Mary's <https://floodmary.com/> directory of Property Flood Resilience Products would be given to each parish and can be downloaded via the following link: [Help and resources - Flood Mary](#)
 - Phosphates – SC had informed Natural England that it was changing its policy and was awaiting a response. There would be a new phosphate policy from April/May 2026, after which there would be no cost implications for developers for phosphate mitigation. Henry advised that Origin 3, planning consultants for the proposed Brookhampton development, should be made aware so that any permissions could be considered after this date. He also considered that biodiversity net gain should be given to the parishes in which the houses are built.
 - Budget – being drafted. SC had been 'pulled up' three times by the external auditors and had applied for assistance to make the budget work. There was the possibility of SC going into receivership in April 2026.
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25/136. Apologies for absence:

To receive any apologies for absence.

RESOLVED: Somerset Councillor Kevin Messenger tendered his apologies.

25/137. Declarations of Interests:

Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and NALC Model Code of Conduct adopted May 2022. (NB this does not preclude any later declarations).

RESOLVED: None received.

25/138. Minutes:

To approve the minutes of the ordinary PC meeting held on Wednesday 22nd October 2025.

RESOLVED: The minutes were confirmed as a true record and signed by the Chairman.

25/139. Planning:

a. **Somerset Council Decisions:** None received.

b. **Brookhampton Development:**

Update on workshops with Origin and residents.

RESOLVED: Cllr R Rundle reported that Origin 3 were still waiting on SC to provide full pre-app feedback; they continue to be committed to the scheme.

25/140. Finance:

a. **Balance of the Council's Bank Account & Bank reconciliation:**

To receive the full council accounts and bank reconciliation.

RESOLVED: The Clerk previously circulated the PC's Accounts, which were agreed and Lloyds Bank balances at 26th November 2025 in the Community Account £836.37 and Business Bank Instant Account of £45,562.38, reconciled, approved and signed.

b. **National Association of Local Councils (NALC) 2025-26 Local Government Services Pay Agreement:**

To approve Clerk's salary in accordance with The National Joint Council (NJC) for Local Government Services new pay scales for 2025-26 to be implemented from 1 Apr 2025 and backdated.

RESOLVED: Clerk's new rate for pay scale SCP 31 agreed and backdated.

c. Accounts for payment:

To review and approve a schedule of items of expenditure:

i.	Grant St Margaret's Hospice Somerset	£350.00
ii.	Grant CATbus Ring and Ride	£250.00
iii.	Grant - Somerset Citizens Advice	£250.00
iv.	Service St Michael's Church Clock	£308.40
v.	WesternWeb Ltd Inv 25225 NP webspace	£96.00
vi.	SALC Inv 2434 'AGAR training Assertion 10'	£50.00
vii.	CPRE renewal	£36.00
viii.	Clerk's Allowances & Expenses	£30.20
ix.	Remembrance Day wreath – Yarlington	£29.49
x.	Galhampton Hall hire 22 Oct 25	£24.00
xi.	N Cadbury Reading Room Hire 26 Nov 25	£19.00

RESOLVED: Items of expenditure approved unanimously.

c. SCRIBE:

To consider updated quote to subscribe to SCRIBE for PC financial management - initial payment of £249 and £31 per month.

RESOLVED: Approved.

d. Repairs to Circular Walk display cabinets – reimbursement of materials used approx. £40.

RESOLVED: Approved.

25/141. Highways and Rights of Way (RoW) Report:

PC Representatives to provide progress reports.

RESOLVED:

a. Highways. Cllr Jose presented his report, which can be found at Attachment 1. The Clerk reported that the hedge encroaching the public highway on Cutty Lane, North Cadbury had still not been cut back. Cllr Hobhouse agreed to follow this up with Tracy Harris, SC Assistant Highways Service Manager, to ascertain whether enforcement action had been initiated.

b. ROW. The Chairman reported that last week some comments were raised by parishioners about Poacher Blocks that had been placed on several RoW across the Parishes, completely blocking some paths to both foot and horse users. These were placed to prevent "Off-roaders" in 4x4 vehicles destroying RoW. Following the comments raised, these Poacher Blocks have been adjusted to allow foot and horse users but still prevent vehicles.

No update from Eve Wynn with regards to the badger survey from Keir Construction on WN19/105 (Ridgeway Lane)

Please can all members of the parish continue to report any issues via the Explore Somerset website <https://roam.somerset.gov.uk/roam/map>.

25/142. Cam Community River Project (CCRP) reports:

PC representatives to provide progress reports.

RESOLVED: Cllr Whitehead presented his report, which can be found at Attachment 2.

25/143. Domain address and Quarterly Newsletter:

To consider format of quarterly newsletter and domain/email address options for gov.uk domain.

RESOLVED: Councillors agreed unanimously to change to the new format northcadburyandyarlingtonparishes.gov.uk. [Following the meeting, the format was revised to northcadburyandyarlingtonparish.gov.uk due to compliance with the Government Digital Service structure]. The format of the quarterly newsletter was deferred to the January meeting.

25/144. North Cadbury and Yarlington Neighbourhood Plan Monitoring:

RESOLVED: Nothing to report.

25/145. Local Community Networks LCNs:

RESOLVED: Nothing to report.

25/146. Dates of PC Meetings for 2026:

a. To agree the following dates for PC meetings to be held in 2026 on the fourth Wednesday of the month, commencing at 7.00pm: 28th January, 25th February, 25th March, 22nd April, 27th May, 24th June, 22nd July, 23rd September, 28th October and 25th November. Venues as circulated.

RESOLVED: Dates agreed. Extraordinary meetings would be held if necessary to consider urgent business in August and December.

b. To confirm dates and timing of onsite planning meetings to coincide with the day of ordinary meetings, commencing at 2.00pm in winter months and 4.30pm in BST.

RESOLVED: Agreed

25/147. Items for Report and Future Business:

a. Strimmer Volunteers. The Clerk reported that a volunteer had come forward and she had put them in touch with Ceri Rapsey, RoW Volunteer and Trails Officer.

b. PA 25/02807/S73A. S73A Application to remove Condition 05 which is purely administrative and serves no function relating to planning consent 21/00968/FUL; Demolition of 2 No. Pratten huts (detached timber-clad temporary buildings) and replacing with 3 No. classrooms in a single-storey extension at North Cadbury C Of E School, Chapel Lane, North Cadbury, BA22 7DE – councillors **APPROVED** unanimously.

c. Light Pollution from North Cadbury Business Park. The Clerk reported that she had received a response from Taylors Coaches regarding the PC's request to assess their security lighting, which was left on permanently and not operated by PIR. With regards to the yard lighting, Taylors responded that they "have been here for three years and have not changed the position or strength of any of our lamps and have not received any complaints from residents in that time." The Clerk, therefore, asked that those who reported the issue to the PC to contact Taylors Coaches directly and copy in the Clerk.

d. A303 Exit to Yarlington. Cllr Viney reported that she had received several requests from residents to ask if the signage warning of the approaching exit off the A303 for Yarlington could be improved to provide the warning more in advance. Cllr Hobhouse agreed to discuss this request with Josh Hill, Highways England.

e. Parish Website. To consider the provision of a new website at January meeting.

Next meetings: Ordinary meeting to be held at 7.00pm on Wednesday 28th January 2026 in Galhampton Village Hall.

There being no further matters for discussion, the meeting closed at 8.55pm.

Signed
Chairman

Dated