

North Cadbury & Yarlington Parish Council

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“Draft” Minutes of the Annual Parish Council Meeting

Held on Wednesday 11th May in North Cadbury Village Hall, commencing at 7.00pm

And followed by the Annual Parish Meeting and Ordinary Parish Council Meeting

Councillors Present:

Diane Rickers (Chairman)

Susan Gilbert

Andy Keys-Toyer

Alan Rickers

Maria Viney

Malcolm Hunt

Bryan Mead

John Rundle

In Attendance: The Clerk and ten members of the public.

22/64. Election of the Chairman of the Council and receive his/her Declaration of Acceptance of Office.

Following signing of all elected Councillors' DAO forms the outgoing Chairman, Cllr Malcolm Hunt, called for nominations.

RESOLVED: One nomination was received for Cllr Diane Rickers, who was elected unanimously and duly signed her DAO as Chairman.

Cllr A Rickers wished to thank the outgoing Chairman on behalf of the PC. “Malcolm Hunt, you have given outstanding service to the community for thirteen years, having been co-opted in May 2009 and Chairman since September 2011. You are highly respected in the community and your leadership and guidance of the council over this period of time is greatly appreciated.

I am sure we have all benefitted from your friendly advice on numerous issues from time to time and the smooth running of the council is in no doubt down to you and the excellent working relationship you have with our Clerk, Becky.

You have been an outstanding role model and one that is going to be difficult to follow but we are pleased that you are going to remain on the council for a short period longer as we understand your eagerness to see the Neighbourhood Plan through to its completion.”

All councillors showed their appreciation and applauded Cllr Hunt, who in turn thanked councillors and the Clerk for their hard work and support.

22/65. Election of the Vice Chairman of the Council and receive his/her Declaration of Acceptance of Office.

RESOLVED: There were no nominations for Vice Chairman. To be deferred and discussed at the next ordinary meeting.

22/66. Apologies for absence.

RESOLVED: C.Cllr Lewis, D.Cllr Hobhouse and D.Cllr Messenger tendered their apologies.

22/67. Parish Council Vacancies.

To consider applications received and conduct vote to fill three casual vacancies on the Parish Council by co-option following the Local Elections.

RESOLVED: No applications received. To continue to advertise the three remaining vacancies.

22/68. Election of Officers, Statutory and Standing Committees (if any) and allocation of Parish Responsibilities to individual Councillors:

RESOLVED: The following councillors agreed as follows:

- a. Village Hall Committee representatives – Cllrs Mead, Rickers and Rundle.
- b. Parish Path Liaison Officer - Mrs S Fone, Footpath Warden - Cllr Gilbert.
- c. Internal Auditor – Simon Pritchard, Somerset Association of Local Councils (SALC).
- d. North Cadbury Allotment Association Representative – Cllr Keys-Toyer.
- e. Precept / Finance Committee – The Clerk and Cllr Rundle.
- f. Highways and Byways – Cllr Rundle.
- g. Personnel Committee – Cllrs Keys-Toyer, D Rickers and Viney.
- h. Environmental, Climate Change and Sustainability – Cllrs Keys-Toyer and Viney.
- i. Neighbourhood Plan Working Group – Cllrs Hunt, Keys-Toyer and Rundle.
- j. Media and Communication – The Clerk and Cllr Gilbert.
- k. Bank Signatories – Cllrs Hunt, Keys-Toyer, Rundle and A Rickers.
- l. Local Community Network – The Clerk, Cllrs Keys-Toyer and D Rickers.

22/69. To review and consider adopting the updated Local Government Association (LGA) Model Councillor Code of Conduct adapted for City, Town and Parish Councils.

RESOLVED: Councillors agreed unanimously to adopt the LGA Code of Conduct.

22/70. To Review The Parish Council Risk Assessment.

RESOLVED: The Clerk previously circulated the Risk Assessment which was reviewed and approved.

22/71. To Review the Parish Council Assets Register.

RESOLVED: The Clerk previously circulated the Assets Register which was reviewed and approved.

There being no further business, the meeting closed at 7.20pm and was followed by the North Cadbury Annual Parish and ordinary PC meeting.

Signed

Dated

Chairman