

North Cadbury & Yarlington Parish Council

Clerk: Mrs Rebecca Carter, Portman House, North Barrow, Somerset, BA22 7LZ

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Notice of Parish Council Meeting

To be held on Wednesday 22nd June 2022 in Galhampton Village Hall
commencing at 7.00pm.

All Council Meetings are Open to Members of the Public and Press
(Public Bodies [Admission to Meetings] Act 1960)

Dear Councillors

You are summoned to the following meeting of the Parish Council (PC) on Wednesday 22nd June 2022 at 7.00 pm in Galhampton Village Hall.

RCarter

Clerk to North Cadbury and Yarlington Parish Council Agenda issued on 17th June 2022

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety, Bullying & Harassment and Human Rights.

Public Session

Public session to enable members of the public to make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda, in accordance with Standing Order 3 (e). Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

Report from The Newt and Emily Estate

Mr P Rawson may give a report on matters affecting the Parish.

Reports from County and District Councillors.

District and County Councillors may give short verbal reports on matters affecting the Parish.

22/92. Apologies for Absence and to consider the reasons given.

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given.

22/93. Declarations of Interest.

Members to declare any interests they may have in agenda items that accord with the requirements of the Local Authority (Model Code of Conduct) adopted 11th May 2022.
(NB this does not preclude any later declarations).

22/94. Minutes.

To approve the Minutes of the Annual Parish Council and Ordinary meetings held on 11th May 2022.

22/95. Election of the Vice Chairman of the Council and receive his/her Declaration of Acceptance of Office.

22/96. Planning.

a. South Somerset District Council (SSDC Decisions.

- i. **PA 22/01211/HOU.** Single storey rear extension to Gillons Lawn, Woolston, North Cadbury – **APPROVED.**
- ii. **PA 21/02255/FUL.** Erection of a detached single storey building to be used as a holiday let on land to the rear of Mancroft Barn, Long Street, Galhampton – **APPROVED.**

22/97. North Cadbury and Yarlington Neighbourhood Plan Working Group (NPWG).

Progress report.

22/98. Highways and Rights of Way (RoW) Report.

- a. PC Representatives to provide progress reports.

22/99. Finance.

a. To authorise the Clerk to carry out money transfers between the Council's Lloyds Business Bank Instant and Treasurers Accounts for FY 2022/23.

b. To review Parish Council insurance policy due for renewal June 22 and consider quotes:

i. Zurich Municipal:

- 5 year long term agreement (LTA) £327.26
- 3 year LTA £332.83
- 1 year standard premium £338.41

ii. Ansvar - £349.84

iii. Gallagher - £558.00

c. **Balance of the Councils Bank Account & Bank reconciliation.**

To report on Council's Bank Account.

c. **Accounts for payment**

To review and approve a schedule of items of expenditure:

George Montague Countryside Services – RoW Improvement works	£600.00
Western Web Ltd – add events calendar to website	£300.00
Simon Pritchard – Local Council Services Internal Audit	£60.00
SALC – Chairman Training May 22	£60.00
Clerk's Expenses Apr to Jun 22	£50.70
Galhampton Village Hall Hire Mar 22	£24.00
Refreshments North Cadbury Annual Parish Meeting	£21.78

22/100. Annual Receipts and Payments and Internal Auditor Report 2021/22.

To agree the Annual Receipts and Payments Accounts and receive the Annual Internal Audit report.

22/101. Section 1 – Annual Governance Statement 2021/22.

To consider and approve Section 1 of the Annual Governance and Accountability Return (AGAR) 2021/22.

22/102. Section 2 – Accounting Statements 2021/22.

To consider and approve AGAR Section 2.

22/103. Signing of the Annual Governance and Accounting Statements 2021/22.

Following approval, Chairman and Clerk to sign the Annual Governance Statement and Chairman to sign the Accounting Statements for 2021/22.

22/104. To set the commencement date for the Exercise of Public Rights 2021/22.

Responsible Financial Officer (RFO) to set the date and publish the details of the arrangements for the exercise of public rights.

22/105. Items for Report and Future Business

Please notify items to the Clerk at least 24hrs before the meeting.

Next meetings: to be held on 27th July in Yarlington Village Hall.